

Project Delivery Acquisition Strategy (PROC 1020) - NAD

Scope

This process **outlines** the steps necessary to determine the method of contracting for a resource/product. This is an ongoing process throughout the life of the project.

Policy

EFARS 7-1 [<http://www.hq.usace.army.mil/cepr/efars/part07.pdf>]

ER 5-1-11 [<http://www.usace.army.mil/inet/usace-docs/eng-regs/er5-1-11/entire.pdf>]

ER 37-1-26 [<http://www.usace.army.mil/inet/usace-docs/eng-regs/er37-1-26/entire.pdf>]

Responsibility

The Project Delivery Team (PDT), **which includes the customer**, is responsible for evaluating procurement options during project planning and execution.

The Resource Provider(s) is responsible for providing options to **the** PDT after performing a Workload Analysis & Resource Leveling evaluation.

The Deputy for Small Business is responsible for providing options to achieve the various goals for different contractor and contract types.

Distribution

Deputy for Small Business*

Project Delivery Team (PDT)*

Resource Provider(s)*

Ownership

Recommend removal from all processes and references. System References

Acronyms and Glossary [REF1001]

Activity Development [PROC1010]

Advanced Acquisition Strategy [PROC1006]

PMP Development [PROC1012]

Activity Preface

This process is performed whenever a resource estimate (see *Resource Estimate Development[PROC1003]*) is developed or modified which includes one or more project activities with a method of accomplishment of “contract.” The level of detail of the strategy will be equal to the value and complexity of the proposed acquisition. The strategy will be prepared as soon as possible in the planning of the project and will capture the acquisition decisions made throughout the life of the project, **which will be documented in the PMP**. Evaluation of contract strategy will include the PDT, as well as the Resource Providers and the Deputy for Small Business, and may result in a requirement for a formal acquisition plan.

As this process was called from *Resource Estimate Development[PROC1003]*, you will return to that process upon completion of this one.

Project Delivery Team (PDT)

1. Develop procurement options (A-E, construction, SBA, etc) for identified activities.
2. Review Advanced Acquisition Plan.

Recommendations may be project-specific, contracting strategies, or goals. Refer to *Advanced Acquisition Strategy[PROC1006]*.

Resource Provider(s), Deputy for Small Business

3. Provide PDT member with identified acquisition options for activities evaluated for acquisition strategy.

This may include A-E firms, construction contractors, and considerations of specific small businesses.

Project Delivery Team (PDT)

4. Evaluate all options.

If agree to recommended alternative, goto task #5. Otherwise, goto task #1.

5. Specify in P3e contract type on each needed activity.

The contract type is one of the activity codes described in *Activity Development[PROC1010]*.

Contracting PDT Member

6. Determine if a formal written acquisition plan requiring higher level approval is required.

Contract thresholds dictate when formal acquisition plans are required (see EFARS 7-1 [<http://www.hq.usace.army.mil/cepr/efars/part07.pdf>].) **Assigned Contracting Officers shall review all procurements greater than the simplified acquisition threshold, and coordinate with the District Deputy for Small Business on small business set-aside and small business preference programs for meeting goals established at MSC s for Small Business prime and subcontract participation.**

If a formal plan required, goto task #7. Otherwise, end of activity.

7. Develop necessary acquisition plan with assistance from PDT.
8. Forward formal acquisition plan for approval per EFARS 7-1 requirements.

End of activity.

